

**JRMSU CME STO-008**

**COLLEGE OF MARITIME EDUCATION**

Shipboard Training Office

**EMBARKATION CHECKLIST**

Name of Cadet: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course / Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A.Y. Recognized: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Registration Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

(1st Sem.)\_\_\_\_ (2nd Sem.)\_\_\_\_\_\_\_\_

Registered by Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Documents to be brought onboard:

* + Embarkation Checklist
	+ Letter to Captain/Chief Engineer
	+ Student Perso0nal Data
	+ Task Summary Checklist
	+ Onboard Performance Evaluation
	+ Embarkation Requirements
	+ Apprenticeship Registration
	+ Shipboard Training Record Book (TRB) (MARINA registered)
	+ Daily Journal of Watchkeeping (Deck or Engine)
	+ Monitoring for BSMT/BSMarE Cadets Onboard
	+ Initial Cadet Feedback for Shipboard Training
	+ Disembarkation Checklist

Received by:

­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Student

Verified by:

 **2M** **DANILO T. BAUTISTA, MMM**

 STO, CME, JRMSU Main

![ISO 9001_COLOUR_NORMAL_UKAS[1]]()

Republic of the Philippines

**JOSE RIZAL MEMORIAL STATE UNIVERSITY**

*The Premier University in Zamboanga del Norte*

Main Campus, Dapitan City

Registration No. 87Q12612

**JRMSU CME STO -002**

**STUDENT’S PERSONAL DATA**

Please fill-up legibly:

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Surname) (First Name) (Middle Name)

 Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Nickname: \_\_\_\_\_\_\_\_\_\_\_\_ Sex: \_\_\_\_\_\_ Age: \_\_\_\_\_\_ Civil Status: \_\_\_\_\_\_\_\_\_\_\_\_\_

Height: \_\_\_\_\_ (Ft) Weight: \_\_\_\_\_ (Kilos) Complexion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number:/Cellphone No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Landlady/Landlord: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. School Last Attended: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year Graduated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name of Father: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_ Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Mother: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_ Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Brother(s)/Sister(s) Age School Course Occupation

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. In case of Emergency, Please notify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Admission Requirements:

(Please Check)

 **New Student Transferee Continuing**

1. High School Card (form 138) GWA \_\_\_\_\_ 1. Hon. Dismissal and informative copy of TOR
2. Good Moral Character 2. Good Moral Character
3. No Earring Hole 3. No Earring Hole
4. Photo Copy of Birth Certificate 4. Photo Copy of Birth Certificate
5. ID Picture 5. ID Picture 1.1/2 x 1.1/2
6. Medical Certificate 6. Medical Certificate
7. ISHIHARA test 7. ISHIHARA test
8. NSO Certificate 8. NSO Certificate

I hereby certify that the information given above is true and correct.

Name & Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Republic of the Philippines

**JOSE RIZAL MEMORIAL STATE UNIVERSITY**

*The Premier University in Zamboanga del Norte*

Main Campus, Dapitan City

Registration No. 87Q12612

**JRMSU CME STO-010**

SUBJECT : Initial Cadet Feedback on Shipboard Training

TO : The Shipboard Training Officer

 College of Maritime Education

 Jose Rizal Memorial State University

 Main Campus, Dapitan City

 Zamboanga del Norte

FROM : **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Printed Name of Cadet

ADDRESS : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

INFORMATION:

 Date of Embarkation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date of Disembarkation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Type of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Shipping Company/Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Flag/Registry: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address of Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Gross Tonnage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Kilowatts (Propulsion power) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF CHIEF OFFICER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF 2ND ENGINEER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(To be mailed to the JRMSU-CME STO within the first month of shipboard training as a requirement for inclusion in the list of candidates for graduation)



**JRMSU CME STO-003B**

**COLLEGE OF MARITIME EDUCATION**

Shipboard Training Office

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPRENTICESHIP REGISTRATION - BSMarE**

Name of Cadet: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course / Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A.Y. Recognized: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Registration Date: \_\_\_\_\_\_\_\_\_ (1st Sem.) \_\_\_\_ (2nd Sem.)

Registered by Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Apprenticeship Data:

 Embarkation/Joining Order: (2 photocopy) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Crew List / Employment Contract: (2 photocopy) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name and Type of Ship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address of Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Gross Tonnage: \_\_\_\_\_\_\_\_\_\_ Engine Horse Power/Kilowatt: \_\_\_\_\_\_\_\_\_\_\_\_

 Designation Aboard Ship: ( ) Engine Cadet

 ( ) Oiler

 ( ) Wiper

 ( ) Pumpman

 ( ) Motor man

 ( ) Fitter

 ( ) Able Seaman Engine

(To be mailed/ emailed at the JRMSU-CME STO Office within the first month of Shipboard Training as a requirement for the inclusion in the list of candidates for graduation)

Verified by:

**2M DANILO T. BAUTISTA, MMM**

STO, CME, JRMSU Main

Noted by:

**2M EXPEDITO B. COLUMNAS, JR.**

Dean, CME, JRMSU Main



**JRMSU CME STO-007**

**COLLEGE OF MARITIME EDUCATION**

Shipboard Training Office

**EMBARKATION REQUIREMENTS**

Name of Cadet: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course/Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A.Y. Recognized: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Registration Date: \_\_\_\_\_\_\_\_\_ (1st Sem) \_\_\_\_ (2nd Sem)

Registered by Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Apprenticeship Data:

 Embarkation/Joining Order (2 photocopy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Crew list/Employment Contract (2 photocopy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_

Name and Type of Ship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gross Tonnage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Engine Horse Power/Kilowatt: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation Aboardship: ( ) Deck Cadet ( ) Engine Cadet

 ( ) Ordinary Seaman ( ) Oiler

 ( ) Able Seaman Deck ( ) Wiper

 ( ) Quarter Master ( ) Motorman

 ( ) Bosun ( ) Fitter

 ( ) Able Seaman Engine

Verified by:

**2M DANILO T. BAUTISTA, MMM**

STO, CME, JRMSU Main



**MONITORING FOR BSMT/BSMarE CADET**

Name of Cadet: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Year Graduated (3rd Year): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Onboard as: Deck Cadet Engine Cadet Others: (pls. specify) \_\_\_\_\_\_\_\_\_\_\_

If not Onboard: *(please state the reason) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Date of Embarkation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Shipping Company/Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Flag/Registry: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address of Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contact No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Gross Tonnage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Kilowatts (Propulsion power) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date Cadet’s Signature Over Printed name

==================================== Cut Here ============================================

**JRMSU CME STO -034**

**JRMSU CME STO -034**

**MONITORING FOR BSMT/BSMarE CADET**

Name of Cadet: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Year Graduated (3rd Year): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Onboard as: Deck Cadet Engine Cadet Others: (pls. specify) \_\_\_\_\_\_\_\_\_\_\_

If not Onboard: *(please state the reason) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Date of Embarkation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Shipping Company/Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Flag/Registry: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address of Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contact No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Gross Tonnage: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Kilowatts (Propulsion power) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date Cadet’s Signature Over Printed Name

*Note: Please return this copy to the STO CME-JRMSU*

 *Gov. Guading Adaza St., Sta. Cruz, Dapitan City*



**JRMSU CME STO-009A**

**TASK SUMMARY CHECKLIST**

**ON BOARD TRAINING RECORD BOOK**

**ENGINEER CADET**

**(CONFIDENTIAL)**

(To be completed after six months and when the cadets sign off)

|  |  |
| --- | --- |
| NAME OF CADET |  |

|  |  |
| --- | --- |
| NAME OF SHIP |  |
| TYPE OF SHIP |  |
| GROSS TONNAGE (GT) |  |
| MAIN ENGINE OUTPUT (KW) |  |

|  |  |
| --- | --- |
| NAME OF SHIPOWNER OR OPERATOR |  |

|  |  |
| --- | --- |
| ASSESSMENT PERIOD |  |

**RATING SCALE**

5 Outstanding

4 Above Average

3 Average

2 Below Average

1 Poor

|  |  |  |
| --- | --- | --- |
| **No.** | **Tasks/Duties** | **Performance** |
| **5** | **4** | **3** | **2** | **1** | **Remarks** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **1.0** | **Marine Engineering at the Operation Level** |  |  |  |  |  |  |
| 1.1 | Use appropriate tools for fabrication and repair operation typically performed on ship. |  |  |  |  |  |  |
| 1.2 | Use hand tools and measuring equipment for dismantling, maintenance, repair and reassembly of shipboard plant and equipment. |  |  |  |  |  |  |
| 1.3 | Use hand tools, electrical and electronic measuring and test equipment for fault finding, maintenance and repair operations.  |  |  |  |  |  |  |
| 1.4 | Maintain a safe engineering watch. |  |  |  |  |  |  |
| 1.5 | Use English in written and oral form. |  |  |  |  |  |  |
| 1.6 | Operate main and auxiliary machinery, and associated control systems. |  |  |  |  |  |  |
| 1.7 | Operate pumping system and associated control systems. |  |  |  |  |  |  |

Date of Issue:

Revision Status:

Prepared by:

Reviewed by: EDC

Approved: QMR

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **2.0** | **Electrical, Electronic, and Control Engineering at the Operation Level** |  |  |  |  |  |  |
| 2.1 | Operation alternators, generators and control systems. |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **3.0** | **Maintaining and Repair at the Operation Level** |  |  |  |  |  |  |
| 3.1 | Maintain engineering systems, including control systems. |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **4.0** | **Controlling the Operation of the Ship and Care for Persons on Board at the Operational Level** |  |  |  |  |  |  |
| 4.1 | Ensure compliance with pollution prevention requirements.  |  |  |  |  |  |  |
| 4.2 | Maintain seaworthiness of the ship. |  |  |  |  |  |  |
| 4.3 | Prevent, control and fight fires on board. |  |  |  |  |  |  |
| 4.4 | Operate life-saving appliances. |  |  |  |  |  |  |
| 4.5 | Apply medical first aid on board. |  |  |  |  |  |  |
| 4.6 | Monitor compliance with legislative requirements. |  |  |  |  |  |  |

**REMARKS:**

**ASSESSOR(S):**

**Name Rank**

|  |  |
| --- | --- |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Date: |  |
| Place: |  |

|  |  |
| --- | --- |
| Prepared by:(Name/Rank) |  |

|  |  |
| --- | --- |
| Approved by the Master (Name of the Master) |  |

Date of Issue:

Revision Status:

Prepared by:

Reviewed by: EDC

Approved: QMR



 **JRMSU CME STO-009C**

**COLLEGE OF MARITIME EDUCATION**

**SHIPBOARD TRAINING OFFICER**

**ONBOARD PERFORMANCE EVALUATION**

**DECK AND ENGINEER CADETS**

**(CONFIDENTIAL)**

(To be completed after six months and when the cadets sign off)

|  |  |
| --- | --- |
| NAME OF CADET |  |

|  |  |
| --- | --- |
| NAME OF SHIP |  |
| TYPE OF SHIP |  |
| GROSS TONNAGE (GT) |  |
| MAIN ENGINE OUTPUT (KW) |  |

|  |  |
| --- | --- |
| NAME OF SHIPOWNER OR OPERATOR |  |

|  |  |
| --- | --- |
| ASSESSMENT PERIOD |  |

**RATING SCALE**

5 Outstanding

4 Above Average

3 Average

2 Below Average

1 Poor

|  |  |  |
| --- | --- | --- |
| **Criteria** |  | Performance Level |
| **5** | **4** | **3** | **2** | **1** |
| 1. **PERSONAL QUALITIES**
 |
| 1. | Behaviour  | Extent to which his/her behaviour contributed to a favourable work and positive social climate onboard. |  |  |  |  |  |
| 2 | Devotion to duty and professional zeal | Extent to which he/she demonstrated dedication and ardour in the fulfilment of his/her tasks. |  |  |  |  |  |
| 3 | Leadership Talents | Extent to which he/she is able to convince and motivate others to execute tasks/activities. |  |  |  |  |  |
| 4 | Organization Talent | Extent to which he/she is able to plan and prepare own work activities and those of others in order to achieve required results in the most efficient way. |  |  |  |  |  |
| 5 | Autonomy | Extent to which he/she is able to perform tasks without specific instructions and supervisions. |  |  |  |  |  |
| 6 | Decisiveness | Extent to which he/she is able to take quick decision if situations require. |  |  |  |  |  |
| 7 | Self-confidence | Extent to which he/she has shown a justified confidence in own abilities. |  |  |  |  |  |
| 8 | Responsibility | Extent to which he/she demonstrated to be and to stay aware about the consequences of his/her own actions. |  |  |  |  |  |
| 9 | Perseverance | Persistence with which he/she perform his/her obligations, also under difficult circumstances. |  |  |  |  |  |
| 10 | Initiative | Extent to which he/she spontaneously deployed activities or made suggestions to that end. |  |  |  |  |  |
| 11 | Cooperation  | Extent to which he/she is able to perform tasks together with superiors, subordinates and fellow workers. |  |  |  |  |  |
| 12 | Care for Personnel | Extent to which he/she is interested to the well-being of subordinates and fellow workers and prepared to stand up for them. |  |  |  |  |  |
| 13 | Care for Materials Means | Extent to which he/she demonstrated to be and to stay aware about the consequences of his/her own actions. |  |  |  |  |  |
| 14 | Appearance  | Extent to which he/she is usually well-groomed. |  |  |  |  |  |
| 15 | Stamina  | Extent to which he/she can cope with physical strains related to duties at sea. |  |  |  |  |  |
| 16 | Flexibility  | Extent to which he/she can cope with changing situations and accepts new policies/ideas. |  |  |  |  |  |
| 1. **PROFESSIONAL KNOWLEDGE AND SKILLS**
 |
| 17 | Professional Knowledge  | The extent to which he/she proved and demonstrated to possess the knowledge that is required to perform as apprentice mate on board merchant vessels.  |  |  |  |  |  |
| 18a | Professional Skills | The extent to which he/she proved and demonstrated to possess the skills that are required to perform watchkeeping duties as apprentice mate on board merchant vessels.  |  |  |  |  |  |
| 18b | The extent to which he/she proved and demonstrated to possess the knowledge that is required to perform as apprentice mate on board merchant vessels.  |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **2.0** | **Electrical, Electronic, and Control Engineering at the Operation Level** |  |  |  |  |  |
| 2.1 | Operation alternators, generators and control systems. |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **3.0** | **Maintaining and Repair at the Operation Level** |  |  |  |  |  |
| 3.1 | Maintain engineering systems, including control systems. |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **4.0** | **Controlling the Operation of the Ship and Care for Persons on Board at the Operational Level** |  |  |  |  |  |
| 4.1 | Ensure compliance with pollution prevention requirements.  |  |  |  |  |  |
| 4.2 | Maintain seaworthiness of the ship. |  |  |  |  |  |
| 4.3 | Prevent, control and fight fires on board. |  |  |  |  |  |
| 4.4 | Operate life-saving appliances. |  |  |  |  |  |
| 4.5 | Apply medical first aid on board. |  |  |  |  |  |
| 4.6 | Monitor compliance with legislative requirements. |  |  |  |  |  |

**REMARKS:**

**ASSESSOR(S):**

**Name Rank**

|  |  |
| --- | --- |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Date: |  |
| Place: |  |

|  |  |
| --- | --- |
| Prepared by:(Name/Rank) |  |

|  |  |
| --- | --- |
| Approved by the Master (Name of the Master) |  |

Date of Issue:

Revision Status:

Prepared by:

Reviewed by: EDC

Approved: QMR

****

**JRMSU CME STO-035**

**COLLEGE OF MARITIME EDUCATION**

ACTUAL ONBOARD MONITORING OF CADETS

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| Please put a check mark on the box as an appropriate rating of the rate on a Scale of 1-5 which 5 (five) is the highest score and 1 as the lowest. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **INDICATORS** | **5** | **4** | **3** | **2** | **1** |
| 1. **JOB KNOWLEDGE**
 |
| 1. Knows basic principles and methods
 |  |  |  |  |  |
| 1. Possesses the knowledge to handle the most complex of tasks
 |  |  |  |  |  |
| 1. Clearly understands purposes, objectives and procedures of department
 |  |  |  |  |  |
| 1. Thoroughly understands all aspects of the job
 |  |  |  |  |  |
| 1. Stays current and is exceptionally well informed
 |  |  |  |  |  |
| 1. **JOB PERFORMANCE**
 |
| 1. Demonstrates consistent performance and accomplishment
 |  |  |  |  |  |
| 1. Possesses the characteristics of leadership and service excellence
 |  |  |  |  |  |
| 1. Is diligent and conscientious in performing roles and functions
 |  |  |  |  |  |
| 1. Persistent and industrious
 |  |  |  |  |  |
| 1. Effective and efficient in carrying out responsibilities
 |  |  |  |  |  |
| 1. **DEPENDABILITY**
 |
| 1. Fully accepts responsibilities and meets deadlines
 |  |  |  |  |  |
| 1. Is extremely reliable and supportive
 |  |  |  |  |  |
| 1. Is always fully prepared
 |  |  |  |  |  |
| 1. Stays focused on the tasks
 |  |  |  |  |  |
| 1. Effectively follow up on all assignments
 |  |  |  |  |  |
| 1. **ATTITUDE**
 |
| 1. Works harmoniously with work group
 |  |  |  |  |  |
| 1. Respects the opinion of others
 |  |  |  |  |  |
| 1. Demonstrate participatory approaches
 |  |  |  |  |  |
| 1. Exercises influence or teamwork and positive working relationships
 |  |  |  |  |  |
| 1. Builds trust and rapport
 |  |  |  |  |  |
| 1. **ENVIRONMENTAL MANAGEMENT**
 |
| 1. Maintains strict adherence to safety guidelines and regulations
 |  |  |  |  |  |
| 1. Always keep a safe and neat work area
 |  |  |  |  |  |
| 1. Helps others in recognizing safety requirements and responsibilities
 |  |  |  |  |  |
| 4. Supports safety education and awareness |  |  |  |  |  |
|  |
| **TOTAL SCORE:** |  |  |  |  |  |
| Interpretation of Scores: 100 – 125 Excellent 75 – 99 Satisfactory 50 – 74 Good25 – 49 Fair 1 – 24 Poor  |
| Officer In-Charge: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­\_\_\_\_\_\_\_Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Shipping Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **2M DANILO T. BAUTISTA**  STO, CME, JRMSU Main  |



**JRMSU CME STO-014**

**COLLEGE OF MARITIME EDUCATION**

Shipboard Training Office

**DISEMBARKATION CHECKLIST**

Name of Cadet: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course / Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A.Y. Recognized: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Disembarkation Date: \_\_\_\_\_\_\_\_\_\_\_

Student should prepare the following documents prior to disembarkation:

* + Company Certificate of Sea Service
	+ Disembarkation Order
	+ Crew List for Domestic Apprenticeship Training (Embarkation and Disembarkation)
	+ SIRB/Seaman’s Book
	+ Accomplished TRB (Logbook)
	+ Accomplished Sea Projects
	+ Daily Journal of Watchkeeping (Deck or Engine) or Company Certification
	+ Passport for International Vessels
	+ NSO Authenticated Birth Certificate
	+ Feedback Instrument
		- Initial Cadet Feedback
		- Task Summary Checklist for Deck/Engine Cadet
		- Onboard Performance Evaluation for Deck/Engine Cadet

*Note: Prepare two (2) photocopies for each document and submit to STO for evaluation.*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Signature Over Printed Name of Applicant

 **2M DANILO T. BAUTISTA, MMM**

STO, CME, JRMSU Main



 **JRMSU CME STO-022**

Dear Captain/Chief Engineer;

The cadet that has just boarded your vessel is a student from Jose Rizal Memorial State University, Main Campus, Dapitan City, Zamboanga del Norte.

Part of the education is the one (1) year shipboard training. For the JRMSU-CME students this year is scheduled in their last year before graduation. During this cadetship period the student has to work on his/her ISF Onboard Training Record Book.

On Section 7 of his/her record book an explanations is given on how to use the record book. We would like to ask you if the officer in-charge for the training of the cadet will discuss this with the cadet, this in order to avoid miscommunication with regards to the completion of the task/s.

As part of their onboard training the cadet is required to carry out project works as described in Section 7 of the Training Record Book in which they are required to complete all such projects and when a particular project has not been carried out , a valid reason must be given in writing and verified by the on-board training officer.

The sequence listed in Section 7 does not have to be followed but it is most recommended. Before a project can be started by the cadet, this has to be discussed with the onboard training officer.

It is of great importance that the execution of the projects is equally distributed over the total cadetship period. As a minimum, a project must be completed every two months. The cadet shall not comply all the project/s in the first month during his/her apprenticeship onboard as he/she might not experienced all the aspects which are related to the particular project.

After completion, a copy of such project must be submitted to the Shipboard Training Officer (STO) CME-JRMSU after signing off.

In order to have a follow-up from the side of JRMSU-CME, the cadet shall send to the STO copies of the following pages of the Training Record Book;

1. After 6 months, a copy of the Task Summary Chart (Page 16-Page 20);
2. After 6 months, a copy of the Master’s/Chief Engineer’s Monthly Inspection of Record Book (Page 13-Page 14).

A set of forms has been received by the cadet and shall be complied/filled-up;

1. Initial Cadet Feedback Form (JRMSU CME STO-010)

This form has to be returned to JRMSU-CME within the first month after the cadet has boarded. It gives information to the Shipboard Training Officer where the cadet is and the date when he/she boarded the vessel.

1. Onboard Performance Evaluation Report for Deck and Engine Cadets (JRMSU CME STO-009B)

This is the assessment and evaluation report for the personal development of the cadet. This form shall be filled-up after six (6) months and at the time he/she signed-off.

1. Task Summary Checklist for Deck Cadet (JRMSU CME STO-009A) and Engine Cadet (JRMSU CME STO-009)

This is the assessment and evaluation report for the professional development of the cadet. This form shall be filled-up after six (6) months and at the time he/she signed-off.

Forms can be forwarded through e-mail. Please find below the addresses to be used.

 E-mail : jrmsu.sto@gmail.com

 Mailing Address : Governor Guading Adaza Street,

 Sta. Cruz, Dapitan City

 Zamboanga del Norte

 Philippines 7101

Yours truly,

**2M DANILO T. BAUTISTA.**

Shipboard Training Officer

College of Maritime Education

*Note: This copy will be retain by the Master/or Chief Engineer onboard.*



 **JRMSU CME STO-022**

Dear Captain/Chief Engineer;

The cadet that has just boarded your vessel is a student from Jose Rizal Memorial State University, Main Campus, Dapitan City, Zamboanga del Norte.

Part of the education is the one (1) year shipboard training. For the JRMSU-CME students this year is scheduled in their last year before graduation. During this cadetship period the student has to work on his/her ISF Onboard Training Record Book.

On Section 7 of his/her record book an explanations is given on how to use the record book. We would like to ask you if the officer in-charge for the training of the cadet will discuss this with the cadet, this in order to avoid miscommunication with regards to the completion of the task/s.

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2. After 6 months, a copy of the Master’s/Chief Engineer’s Monthly Inspection of Record Book (Page 13-Page 14).

A set of forms has been received by the cadet and shall be complied/filled-up;

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This form has to be returned to JRMSU-CME within the first month after the cadet has boarded. It gives information to the Shipboard Training Officer where the cadet is and the date when he/she boarded the vessel.

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 E-mail : jrmsu.sto@gmail.com

 Mailing Address : Governor Guading Adaza Street,

 Sta. Cruz, Dapitan City

 Zamboanga del Norte

 Philippines 7101

Yours truly,

**2M DANILO T. BAUTISTA**

Shipboard Training Officer

College of Maritime Education

Received by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Note: This copy shall be kept by the student cadet.*

**STCW Circular 2016-01, Annex 2**

**DAILY JOURNAL OF ENGINE WATCHKEEPING DUTIES**

**(STCW Convention, Regulation III/1, 2.3)**

Name of Vessel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| Date and Time: |
| F.O./D.O. Consumption: |
| Average RPM: |
| Average Engine Speed: |
| Engine Watchkeeping Activities, Specific Duties and Events During the Watch: |
|  |
|  |
|  |
|  |
| Date and Time: |
| F.O./D.O. Consumption: |
| Average RPM: |
| Average Engine Speed: |
| Engine Watchkeeping Activities, Specific Duties and Events During the Watch: |
|  |
|  |
|  |
|  |
| Date and Time: |
| F.O./D.O. Consumption: |
| Average RPM: |
| Average Engine Speed: |
| Engine Watchkeeping Activities, Specific Duties and Events During the Watch: |
|  |
|  |
|  |
|  |
| Date and Time: |
| F.O./D.O. Consumption: |
| Average RPM: |
| Average Engine Speed: |
| Engine Watchkeeping Activities, Specific Duties and Events During the Watch: |
|  |
|  |
|  |
|  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Full Name & Signature of Candidate Full Name & Signature of Supervising Officer

 (Master or Qualified Officer)

Notes:

1. All entries be handwritten.
2. The candidate is free to make all notes of his engine watchkeeping duties using their English Language.